



REPUBLIKA E KOSOVES - REPUBLIKA KOSOVA - REPUBLIC OF KOSOVA QEVERIA E KOSOVES - VLADA KOSOVA - GOVERNMENT OF KOSOVO MINISTRIA E BUJQESISE, PYLLTARISE DHE ZHVILLIMIT RURAL MINISTARSTVO POLJOPRIVREDE, ŠUMARSTVA I RURALNOG RAZVOJA MINISTRY OF AGRICULTURE, FORESTRY AND RURAL DEVELOPMENT Arkivi Qendror - Centralno Arhivo - Central Archive	
Nr./Br./No.	4407
Nr. i fq./Br. Str./No. pg.	6+6+6
Data/Datum/Date:	25.11.2024
PRISHTINE - PRISTINA - PRISTINA	

Republika e Kosovës
Republika Kosova – Republic of Kosovo
Qeveria – Vlada – Government

Ministria e Bujqësisë, Pylltarisë dhe Zhvillimit Rural
Ministarstvo Poljoprivrede, Šumarstva i Ruralnog Razvoja – Ministry of Agriculture,
Forestry and Rural Development

ADMINISTRATIVE INSTRUCTION (MAFRD) – NO. 09/2024¹
ON THE ORGANIZATION AND MANAGEMENT OF THE FARM
ACCOUNTANCY DATA NETWORK

¹Udhëzim Administrativ (MBPZHR) - NO. 09/2024 on the Organization and Management of the FARM Accountancy Data Network signed by the Minister of Agriculture, Forestry and Rural Development dated 28.10.2024.

Minister of the Ministry of Agriculture, Forestry and Rural Development,

Pursuant to Article 38, paragraph 4 and 5, of the Law No. 08/L – 072 on Agriculture and Rural Development, (Official Gazette of the Republic of Kosovo No. 8/29 March 2023), based on article 11 (paragraph 1, sub paragraph 1.5) of the Law No. 08/L – 117 on the Government of the Republic of Kosovo (Official Gazette of the Republic of Kosovo No. 34/18 November 2022), as well as article 9 paragraph 2, of the of the Regulation (GRK) - No. 17/2024 on Rules of Procedure of the Government of the Republic of Kosovo (published on Official Gazette – with the date 21.06.2024), issues the following:

DRAFT ADMINISTRATIVE INSTRUCTION (MAFRD) – NO. 09/2024 ON THE ORGANIZATION AND MANAGEMENT OF THE FARM ACCOUNTANCY DATA NETWORK

CHAPTER I

GENERAL PROVISIONS

Article 1

Purpose

The present Administrative Instruction defines the way of organization and management of the farm accountancy data network, including the process of collecting data on the physical structure and financial conditions of agricultural holdings for the calendar year for which the data is collected in accordance with the practices of European Union as well as data processing determining the annual income of agricultural holdings and measuring the efficiency and effectiveness of agricultural holdings.

Article 2

Scope

The provisions of this administrative instruction are mandatory for the Ministry responsible of Agriculture, Forestry and Rural Development – the relevant Department of Economic Analysis and Agricultural Statistics as well as natural and legal persons who collect and process farm accounting data.

Article 3

Definitions

1. Expression used in this administrative instruction have the following meaning:

1.1. “FADN” – means the Farm Accountancy Data Network;

1.2. “Minister” – means the Minister of the Ministry responsible for Agriculture, Forestry and Rural Development;

1.3. “Ministry” – means the Ministry responsible for Agriculture, Forestry and Rural Development;

1.4. “Responsible unit” – means the relevant Department of Economic Analysis and Agricultural Statistics;

1.5. “Sample” – means the size of the representative sample which is determined by statistical methods;

1.6. “Standard output” – means the average monetary value of agricultural products calculated at farm level prices excluding any aid or tax;

1.7. “DEAAS” – means relevant Department of Economic Analysis and Agricultural Statistics;

1.8. “DRDP” – means the relevant Department of Rural Development Policies;

1.9. “DTAS” – means relevant Department of Technical and Advisory Services;

1.10. “Council” – means the FADN’s council;

1.11. “Economic size” – means the economic size of agricultural holdings determined based on the calculation of the standard output value;

1.12. “Type of farm” – means the type of farm/agricultural holdings determined on the basis of the calculation of the participation of the value of the standard output by sector in the total value of the standard output of the agricultural holdings;

1.13. “Annual unit of work” – means a unit of measurement of work that is calculated by dividing the number of hours worked per year by the annual number of hours corresponding to full – time work.

2. Other expressions used in this administrative instruction have the same meaning as defined by the Law No. 08/L – 072 on Agriculture and Rural Development, (Official Gazette of the Republic of Kosovo No. 8/29 March 2023).

Article 4

The inclusion of agricultural holdings in the FADN

1. The inclusion of the FADN survey covers only farms whose size exceeds a minimum threshold measured as the total standard value of the farm’s production, expressed in euros at the time of calculating the standard output and classifying the farms.

2. The agricultural holdings included in the field of observation of FADN represent the largest possible percentage (over 80%) of the total value of agricultural production, agricultural surface, livestock units and annual work units.

Article 5

Responsible unit

1. The responsible Unit is an implementing unit at the country level and its duties are as follows:

1.1 Performs tasks related to administrative management and organization of activities for the development of the FADN, maintains and manages the use of the database.

1.2 Ensures that all organizational structures and institutions, including those outside the Ministry, fulfill their responsibilities and duties by ensuring communication and coordination between all parties involved in the process of FADN’s realization.

1.3 Communicates with the European Commission and the FADN’s council in order to monitor the developments related to the FADN and ensures their implementation in practice.

Ensures cooperation and coordination in the preparation of the plan for the selection of agricultural holding.

1.4 Presents to the FADN's council the plan for the selection of agricultural holdings for the current year and the report on the implementation of the plan for the selection of agricultural holding from the previous year.

1.5 Prepares the list of testing criteria and limits in order to provide quality, reliable data and, based on the criteria, corrects and updates the data in cooperation with the natural or legal persons engaged in data collection.

1.6 Ensures the use of data while maintaining the confidentiality of the agricultural holdings that are part of the sample.

Article 6 **The FADN's council**

1. The Council of the FADN is an evaluation and advisory body formed by decision of the Ministry and its duties are as follows:

1.1. Approval of the plan for the selection of agricultural holdings, specifying the distribution of agricultural holdings to be included in the FADN based on the type of production and economic size.

1.2. Approval of the report regarding the implementation of the plan for the selection of agricultural holdings for the previous year.

1.3. Make recommendations for the use of the collected data, to add data to the questionnaire and to ensure its sustainability.

1.4. The FADN's council consists of seven (7) members as follows:

1.4.1. The chairman who is the leader of DEAAS;

1.4.2. Three (3) members: one (1) DEAAS, one (1) DRDP and one (1) DTAS;

1.4.3. One (1) member from the responsible Statistics Agency of Kosovo;

1.4.4. One (1) member from the responsible Agency of Rural Development;

1.4.5. One (1) member from the University of Pristina – Faculty of Agriculture.

1.5. The members of the FADN's council are proposed by the relevant institutions for a period of three (3) years with the possibility of extension.

1.6. The meetings of the FADN's council are led by the leader of the responsible unit.

1.7. The leader of the FADN's council may invite other experts to participate in the work of the council depending on specific needs.

1.8. The leader of the FADN's council for each meeting of the Council prepares minutes related to the work of the Council and the approvals and recommendations that come out.

1.9. The Council for FADN meets at least once a year, but in case of need they can meet more often with a prior invitation from the leader of the Council.

Article 7
Selection of agricultural holdings

1. The agricultural holdings in the sample of the FADN should be selected based on the selection plan to provide representative data in two dimensions: economic size and type of farm, which are determined based on the total value of the standard output and the value of standard output by sector for agricultural holdings.
2. The field of survey in the FADN is based on the population of agricultural holdings that is managed by the responsible Statistic Agency of Kosovo.
3. The selection plan is prepared on the basis of the most recent statistical data from the Agricultural Census or from the Farm Structure Survey conducted between censuses, administrative sources or other reliable sources.
4. The participation of farms in the FADN is on a voluntary basis.
5. The sample of farms must be representative.

Article 8
Collection, processing and publication of data

1. Data collection is based on the sample determined by the responsible Unit.
2. Data collection can be done by public or private and natural or legal persons.
3. The collection of data is done on the basis of the questionnaire prepared by the responsible Unit.
4. Data processing is done by the responsible unit in cooperation with natural or legal persons.
5. Data publication is done by the responsible unit.
6. Data should only be published as grouped.
7. There must be at least 5 agricultural holdings in an economic size or type of farm for the data to be published and if there are less than 5 farms in a group.

Article 9
Privacy and security of confidential data

1. The individual data collected through the FADN survey can only be used in accordance with the relevant Law on the Protection of Personal Data.
2. The responsible unit must guarantee the confidentiality and security of personal and confidential data.

Article 10
Entry into force

This Administrative Instruction shall enter into force seven (7) days after its publication in the Official Gazette of the Republic of Kosovo.



Faton PEÇI

Minister of the Ministry of Agriculture, Forestry and Rural Development

Date: 22 / 11 2024