



REPUBLIKA E KOSOVËS - REPUBLIKA KOSOVA - REPUBLIC OF KOSOVO	
QEVERIA E KOSOVËS - VLADA KOSOVA - GOVERNMENT OF KOSOVO	
MINISTRIA E BUJQËSISË, PYLLTARISË DHE ZHVILLIMIT RURAL	
MINISTRI OF AGRICULTURE, FORESTRY AND RURAL DEVELOPMENT	
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Republika e Kosovës
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Qeveria -Vlada - Government

Ministria e Bujqësisë, Pylltarisë dhe Zhvillimit Rural
Ministarstvo Poljoprivrede, Šumarstva i Ruralnog Razvoja
Ministry of Agriculture, Forestry and Rural Development

Minister of the Ministry of Agriculture, Forestry and Rural Development,

In support of Articles 3, and 24 of the Law No.2004/13 on Planting Material, (Official Gazette of the Republic of Kosovo No. 22/01 March 2008), article 8 sub paragraph 1.4 of the Regulation (GRK) – NO.02/2021 on the Areas of Administrative Responsibility of the Office of the Prime Minister and Ministries (31.03.2021), as well as Article 38 paragraph 6 of Regulation No. 09/2011 of Rules and Procedure of the Government of the Republic of Kosovo (Official Gazette, No .15, 12.09.2011),

Issues:

**ADMINISTRATIVE INSTRUCTION (MAPRD) - NO. 03/2023 ON REGISTRATION,
LICENSING AND TAX ASSIGNMENT FOR PRODUCERS OF PLANTING
MATERIAL**

Article 1
Purpose

This Administrative Instruction defines the conditions for registration and setting the tax for licensing producers of planting material.

Article 2
Scope

The provisions of this Administrative Instruction are mandatory for the method of registration and setting the tax for licensing producers of planting material.

Article 3
Definitions

The expressions used in this administrative instruction have the same meaning as in Law No. 2004/13 on Plant Material.

Article 4 Conditions

1. Legal entities dealing with the production of planting material must apply to the Competent Responsible Authority - Department of Agricultural Policy and Trades DAPT under the Ministry of Agriculture, Forestry and Rural Development.

2. Persons who are issued with a license for producers of **tree planting material** must meet the following conditions:

2.1. Complete the license application;

2.2. Copy of the business registration certificate and business information with the relevant code issued by the Kosovo Business Registration Agency (KBRA);

2.3. Report on the physico-chemical analyzes of the soil - *original from Agriculture Institute of Kosovo - AIK or from other accredited laboratories* – for tree planting.

2.4. To have the person employed, with professional training that proves it with a diploma of the Faculty of Agriculture - relevant direction - copy;

2.5. Declaration on the origin of the material for propagation - rootstock and grafting -original;

2.6. Minutes from the phytosanitary inspector proving that he owns the nursery for the production of tree planting material -original;

2.7. Proof of payment of license fee.

3. Persons who are granted a license for producers of **grape vine** seedlings must meet the following conditions:

3.1. Complete the license application;

3.2. Copy of the business registration certificate and business information with the relevant code issued by the Kosovo Business Registration Agency (KBRA);

3.3. Report for preliminary soil analysis - *original from Agriculture Institute of Kosovo - AIK or from other accredited laboratories*– for grape vine seedlings;

3.4. To have the person employed, with professional training that proves it with a diploma of the Faculty of Agriculture - relevant direction - copy;

3.5. Declaration on the origin of the material for propagation - rootstock and grafting - original;

3.6. Minutes from the phytosanitary inspector certifying that he owns the nursery for the production of grape vine seedlings- original;

3.7. Proof of payment of license fee.

4. Persons who are provided with a license for the production of planting material of **decorative plants** must meet the following conditions:

4.1. Complete the license application;

4.2. Copy of the business registration certificate and business information with the relevant code issued by the Kosovo Business Registration Agency (KBRA);

4.3. To have the person employed, with professional training that proves it with a diploma of the Faculty of Agriculture - relevant direction - copy;

4.4. Minutes from the phytosanitary inspector certifying that he owns the nursery for the production of seedling material of decorative plants - original;

4.5. Proof of payment of license fee.

5. Persons who are provided with a license for the production of vegetable seedling material must meet the following conditions:

5.1. Complete the license application;

5.2. Copy of the business registration certificate and business information with the relevant code issued by the Kosovo Business Registration Agency (KBRA);

5.3. To have employed the person with professional training who proves it with a diploma of the Faculty of Agriculture - the relevant direction -copy;

5.4. Minutes from the phytosanitary inspector proving that he owns the nursery for the production of vegetable seedling material - original;

5.5. Proof of payment of license fee.

Article 5 Compensation

1. For licensing, applicants pay the tax:

5.1. The amount of the License tax for producers of **tree planting material** is paid in the amount of €30;

5.2. The amount of the License tax for producers of **grape vine** seedlings is paid in the amount of €30;

5.3. The amount of license tax for producers of planting material of **decorative plants** is paid in the amount of €30;

5.4. The amount of license tax for producers of vegetable seedling material is paid in the amount of €30.

Article 6 **License**

1. The Licensing Authority or DPB&T issues the license to the applicant in written form.
2. In case the documentation is not complete, then the request is rejected and the party is given eight (8) days to complete the documentation. If the applicant cannot complete the documentation in the additional period, then the request is rejected.

Article 7 **Issuance of license**

The Competent Authority is obliged to issue the license, at the latest within a period of 15 calendar days from the day of the application or the completion of the documentation. In the event that the person licensed for the production of seedling material acts contrary to the criteria defined by this Administrative Instruction, the Competent Authority may suspend or cancel the license.

Article 8 **Duration**

The duration of the license issued by the Competent Authority – DAP&T is three (3) years.

Article 9 **Keeping records**

Persons dealing with the production of plant material are obliged to keep records of the use of pesticides for the protection of plant material from diseases and pests.

Article 10

All revenues derived from the implementation of this Administrative Instruction are transferred to the Budget of the Republic of Kosovo.

Article 11 **Non – implementation**

The non-implementation of this Administrative Instruction is sanctioned with the punishments set forth in Article 2 of Law No. 08/L-085 on Amending and Supplementing to Law No. 2004/13 for Planting Material.

Article 12
Abrogated provisions

1. With the entry into force of this Administrative Instruction, the following:

1.1. Administrative Instruction shall be repealed: Administrative instruction No. 12/2004 on Registration of producers of planting material dated 09/30/200;

1.2. Administrative Instruction MA - No. 03/2007 on the amendment and supplement of Administrative Instruction MA-NO. 12/2004 on Registration of Planting Material dated 03/14/2007; as well as

1.3. Administrative Instruction No. 03/2011 on the amendment and supplement of Administrative Instruction MA - NO. 03/2007 on the Registration of Planting Material dated 04/29/2011.

Article 13
Entry into force

This Administrative Instruction shall enter into force seven (7) days after publication in the Official Gazette of the Republic of Kosovo.

Faton PEÇI
Minister of the Ministry of Agriculture, Forestry and Rural Development

